**Travel Reminders**

If you are planning to travel outside the United States, even a brief trip to Mexico, Canada or the Adjacent Islands, please make sure you have the following documents:

- **Valid Passport** with a valid visa stamp. If your visa is not valid, see the back of this page, “STEPS TO RENEW YOUR VISA.” You will need to plan in advance for that process.

- **SEVIS Form I-20** with a signature from and ISS advisor within the past 10 months. If you have dependents, make sure they have an I-20 with a valid signature as well.

- Get a **LETTER OF ENROLLMENT VERIFICATION** from the Registrar Office: Rowley Academic Center, 1st floor; (703) 284-1520.

- Print your next semester **class schedule** from Marynet.

*Note:* I-94’s are now being handled electronically and are not required to be in your passport. Please go to following link to access your I-94 if you need to print it, or want to learn more: [https://i94.cbp.dhs.gov/i94/request.html](https://i94.cbp.dhs.gov/i94/request.html)

If you have questions, please set up an appointment with an advisor at the ISS office by calling **703-526-6922** or emailing **iss@marymount.edu**

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**STEPS TO RENEWING YOUR VISA**

If you are traveling home and you need to renew your F-1 Visa, allow yourself at least 2 months in advance to apply for the interview at the U.S. Embassy in your country. Go to the U.S. Embassy web site of your country. Look for the section: “How to apply for a visa”. Have all your documents with you to complete your application.

- Prepare a passport picture (white background) in a print and digital (PDF) version
- Complete the electronic application form DS-160. Review it and print it immediately since you will be given a specific bar code.
- Set an appointment at the closest embassy in your country. Go to: [http://evisaforms.state.gov/SchedulingSystem.asp](http://evisaforms.state.gov/SchedulingSystem.asp)
- Pay the visa application fee ($160) at the designated bank in your country.

**FOR THE DAY OF THE INTERVIEW TAKE WITH YOU:**

- DS-160 and receipt of visa fee
- I-20 with valid signature, all other I-20 forms.
- Valid passport.
- A passport picture.
- Financial support documents.
- Letter of enrollment and transcripts from the Registrar Office.
- Your next semester schedule from Marynet
- Receipt of your I-901 SEVIS fee payment printed from [www.fmjfee.com](http://www.fmjfee.com)

*Note:* If you are a current F-1 student maintaining your status then you do not have to pay the SEVIS fee.