



Financial Aid Appeal for Increase to Budget for Obtaining Additional Loan Assistance

Student Name _____ Date _____

Student ID # _____ Email _____

To determine eligibility for any type of financial aid, we must construct an Educational Cost of Attendance (COA) budget for each student. These COA's are assigned using standard costs for living and transportation, etc. A student cannot receive financial aid that exceeds their COA.

Sometimes, a student has expenses unique to their personal living situation, etc. which would be unknown to us. Regulations allow us to collect individual expenses to review and possibly increase the overall COA, which will allow for additional loan funds. By following the Appeal Process below, we can review and see if your expenses exceed your current COA to possibly increase certain loan eligibility.

Please note, the Appeal Committee can only consider amounts that are in addition to what the University has already accounted for in your COA. In addition, we may not be able to use all expenses submitted depending on the type of expense.

The following students can request for an increase to their COA:

- ☐ Dependent students seeking to increase their Parent PLUS Loan
- ☐ Graduate students seeking to increase their Grad PLUS Loan
- ☐ Student seeking a Private Student Loan

You must submit the following for your Appeal to be considered:

- ☐ Completed, signed "Worksheet for Appeal to Standard Cost of Attendance Budgets" (on second page)
- ☐ Supporting documentation whenever possible. (Ex: bills statements, lease cost, receipts, etc.)

Your appeal will be reviewed and you will receive an updated award letter.

If you need further information, please contact the Financial Aid Office at: 703-284-1530.

WORKSHEET FOR APPEAL TO STANDARD COST OF ATTENDANCE BUDGETS

Which semester(s) would you like to appeal for? _____

	How Much Per Month	Or One Time Cost
Rent/Mortgage		
Books/School Supplies		
Medical		
Laptop		
Utilities (Electricity/Water)		
Cable		
Phone		
Toiletries		
Auto Gas		
Car Payment		
MU Student Health Insurance (not waiving)		
Food		
Other (be specific):		
Other (be specific):		

Signature: _____

Date: _____

Submit this worksheet to the Office of Financial Aid.

You may now upload your documents by setting up an account on BOX by going to
https://account.box.com/login?redirect_url=/ .

Name your folder by your 7-numeric Marymount student ID number, then use the email address faid@marymount.edu to share your folder on BOX. If you do not know your Marymount Student ID number, please name your folder by last name.

Once complete, choose the “EDITOR” option. If you are re-uploading a new document on BOX, please re-share your folder as “EDITOR” using the same email above. If you need further assistance in regards to BOX, please go to
<https://support.box.com/hc/en-us>.