In order to enter your internship information in Handshake, please follow these steps:

1. Log into your Handshake account via MyMarymount Portal.

2. In the upper right-hand area of your main account page, click on "Career Center."

3. In the dropdown list, click "Experiences."

4. In the upper right-hand area of the page, click "Request an Experience."

5. In the "Experience Type" dropdown menu, please find and select your Major.

6. In the "Term" dropdown menu, choose the term for your internship.

7. Then go on to complete the rest of the internship details in order to submit.