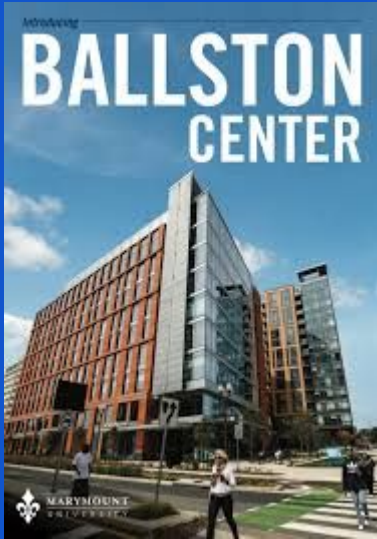


Campus Safety & Security



Campus Safety & Security – Return to Campus Agenda

- Entrance to Campus – Main/Ballston/4040
- Marymount Picture Identification Card
- Parking Lots/Garages
- Access Control Academic Spaces and Residence Halls
- Deliveries/Packages
- Visitors on Campus
- Wearing Masks Required
- Contact Information

Entrance to Campus – Main/Ballston/4040

- Main Campus
 - All **must** enter into the Main Campus on N Glebe Road - Guardhouse Entrance
 - Upon entry, faculty and staff must show their ID card to a Guard
 - There will be one vehicle entrance only
- Ballston
 - All must continue to use doors with card access only.
 - Garage entrance is tap-in only.
 - Eats and Starbucks will be open through public entrances
- 4040
 - Main Entrance is tap-in only to 3rd and 4th Floors

Marymount Picture Identification Card - ALL CAMPUSES

- All individuals who come to campus must have a valid Marymount ID Card.
- Should a Student/Employee not have an ID card, they will need to submit a request online to obtain one. (Here: <https://forms.gle/Zsj1ATDt2Ec4z1HX8>)
- Marymount ID Cards must be displayed on a lanyard in an ID case - (All Campuses)
- If you do not have a lanyard, please stop by the Guardhouse (Main campus) or Security Desk (Ballston), Front Desk (4040) to obtain a lanyard

Access Parking Lots/Garages

Main Campus:

- Faculty and staff will be permitted to park on the surface lots and in parking garages - EXIT ONLY through Guard House Exit

Ballston:

- Garage entrance is tap-in only

4040

- Garages are tap-in only

Access Control Academic and Residence Halls

Main Campus Entrances with Access Control will remain in “tap-in” mode

Main Campus Manual Door Schedule – to be on scheduled lock/unlock by CSS:

- Main House
- Lee Center
- St. Joseph’s Hall
- Butler Admissions Entrance
- Butler Hall
- Library
- Chapel
- Caruthers
- Rowley Hall
- Gailhac
- Berg Hall
- Gerard
- Lodge

Cont'd

Access Control Ballston Academic

Ballston Entrances with Access Control will remain in “tap-in” mode

Ballston Campus Manual Door Schedule – to be on scheduled lock/unlock by CSS:

- 3 building exterior doors (emergency egress)
- Chapel
- Meditation room
- Admissions
- Auditorium
- The library is card access but CS Officer opens for student worker when no staff member is on duty

Cont'd Access Control to 4040

- Classrooms will be locked and unlocked by Campus Safety & Security
- Packages will be delivered to Mailroom on Main Campus
- Exceptions for deliveries will be made for after hours through the visitors list
- Students will be encouraged to use the stairs (signage will be in place)

Deliveries/Packages

- All mail/parcel packages will continue to go to the Mailroom during operational hours.
- After hours, packages must stop at the Guardhouse and will need to complete the Visitor Log.
- Food Delivery (grubhub, DoorDash, ubereats etc...) will be allowed to meet their customer:
 - Main Campus - Adjacent to Guard House
 - Ballston - Adjacent to Lobby Security Desk
 - 4040 - not allowed

Visitors to ALL Campuses – Visitor Badge

- Visitor Log: <https://forms.gle/Q6VR3AAKi8XS6sdf8>
 - Upon completing the log, Officers will review the entry and present the guest with a visitor badge
 - Visitor badges are stamped with the date of entry and are to be kept on at all times while on campus

Wearing Face Masks Required

- Face Coverings. Masks or protective face coverings must be worn on campus when within six feet of others.
- A formal policy has been created that includes provisions for enforcement, which will be distributed to all members of the campus community.
- Appropriate accommodations will be made for those unable to wear a mask.
- A “Mask Ambassador” program will help build a culture of compliance to the mask policy.
- Masks will be available at multiple locations (bookstore, campus safety, student living, vending machines, etc.) for anyone who needs one.

Questions....Contact Campus Safety & Security

- Paul Easton - peaston@marymount.edu
- Margaret Lopez - mlopez@marymount.edu
- Mary Eileen Paradis - mparadis@marymount.edu

Return to Campus Emergency Management Incident Command
Operational 0600 Hours - June 22nd

Telephone: 703-915-4074

email address: csafety@marymount.edu