

# STREAMLINING YOUR PATH TO GRADUATE STUDY

## 2012-13 Graduate Admission Criteria & Requirements

Thank you for your interest in Marymount University.  
Please apply online at [www.marymount.edu/apply](http://www.marymount.edu/apply).

The following items will be required:

- A \$40 nonrefundable application fee. (Applicants to the Doctor of Physical Therapy program will apply online at [www.ptcas.org](http://www.ptcas.org) and pay a \$30 fee.) You may pay with a credit card, using our secure online payment system.
- Official transcripts for all college/university work completed, sent directly to Marymount University's Office of Graduate Admissions, 2807 N. Glebe Road, Arlington, VA 22207, or via an online delivery system.
  - For university coursework completed outside the U.S., an official course-by-course evaluation of your transcript is required from one of these approved evaluation agencies: World Education Services, Inc. ([www.wes.org](http://www.wes.org)), World Educational Credentials Evaluators (<http://users.erols.com/wecewellington/>), or AACRAO, the American Association of Collegiate Registrars and Admissions Officers, ([www.aacrao.org](http://www.aacrao.org)).

Nondegree applicants simply indicate a program of interest on the online application and submit official transcript(s) showing a degree awarded.

Degree and certificate applicants should consult the grid that follows for additional criteria, including

- Application deadlines – Some programs operate on a rolling admissions policy, and some have specific deadlines. Applicants will be notified of the admission decision upon completion of a file review, once all application materials and credentials are received.
- Recommendations – Some programs require one or more recommendations. Applicants will be given an opportunity to have their recommenders complete an online recommendation form, or download a form that can be completed by a recommender and sent directly to Marymount.
- Test scores – Some programs require a standardized test score, which can be sent directly to Marymount. This requirement is waived for applicants who hold a master's degree from an accredited college or university, with the exception of Counselor Education and Supervision (Ed.D.) and Physical Therapy (D.P.T.) applicants.
  - Nonnative speakers of English must submit a satisfactory score from the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS), or the Pearson Test of English Academic (PTE) or successfully complete ELS Educational Service's Level 112 in order to be considered for admission.

**MARYMOUNT UNIVERSITY**  
*OFFICE OF GRADUATE ADMISSIONS*

PROGRAM	RECOMMENDATIONS				TEST SCORES	ADDITIONAL REQUIREMENTS	DEADLINE
		INTERVIEW	RESUME				
Administration and Supervision – M.Ed.	3*	✓	✓	GRE or MAT	Applicant must provide one pastoral and two professional recommendations, and a 500-word statement of his/her vision of a Catholic school principal's role, to include educational, managerial, and spiritual leadership and how the applicant would incorporate these elements as they relate to his/her learning community of students, teachers, and parents.	May 1: summer enrollment only	
Administration and Supervision – post-master's certificate	3*	✓	✓				
Business Administration – M.B.A. and dual degree programs with Human Resource Management and Information Technology			✓	GMAT or GRE		July 16: fall enrollment Nov. 16: spring enrollment April 16: summer enrollment	
Clinical Mental Health Counseling – M.A.	2	✓	✓	GRE	Applicant must submit a personal statement, minimum 500 words, describing his/her background and motivation for entering the field. Please use the online form to submit two recommendations: one attesting to the applicant's aptitude for counseling and another attesting to his/her academic abilities.	Jan. 16 or May 3: fall or summer enrollment	
Computer Science – post-baccalaureate certificate					Transcript must indicate proof of having earned a bachelor's degree in any field. Applicant must also demonstrate knowledge of high school algebra and trigonometry.		
Computer Security and Information Assurance – graduate certificate			✓		Transcript should indicate degree awarded with coursework or experience in Computer Science or Information Technology.		
Counseling – post-master's certificate					Transcript must indicate proof of having earned a master's degree in Counseling.		
Counselor Education and Supervision – Ed.D.	2	✓	✓	GRE	Applicant must submit a personal statement, no longer than three pages, single-spaced. The statement should summarize the applicant's experience and professional goals and should address these areas: 1. rationale or purpose for pursuing the doctorate in the applicant's area of emphasis; 2. theoretical perspectives currently used in practice; 3. significant life events that have led to the decision to pursue the degree; and 4. personal and professional goals as they relate to the decision to pursue the degree. An invitation to an interview may follow receipt of the applicant's materials.	March 1: fall enrollment only	
Criminal Justice Administration and Policy – M.A.	2	✓	✓	GRE	Applicant must submit a writing sample, minimum 500 words, describing field experience, motivation for seeking the degree, area of interest for the thesis, and postgraduate plans.	March 1: summer enrollment only	
Cybersecurity – M.S.			✓		Applicant must hold certification or demonstrate work experience in computer networking. Those lacking this credential must take IT 520 Enterprise Infrastructure and Networks before entering the program.	July 16: fall enrollment Nov. 16: spring enrollment April 16: summer enrollment	
Education – M.Ed. (Elementary Education, English as a Second Language, Professional Studies, Secondary Education, and Special Education)	2	✓	✓	✓	Transcript must reflect a minimum 2.5 GPA. Applicant must submit both 1. an official GRE or MAT test score (GRE or MAT waived if applicant's cumulative GPA is 3.0 or higher or last 60 credits are a 3.5 or higher), and 2. official Virginia qualifying score for the Praxis I Math only or SAT/ACT and the Virginia Communication and Literacy Assessment (VCLA). The Praxis I or SAT/ACT test requirement is waived for Professional Studies program applicants.	Reston cohort applicants: contact Graduate Admissions for deadline	
Education – M.Ed./Professional Development School Program (Elementary or Special Education)	2	✓	✓	✓	Applicant must apply to the M.Ed. program first. An additional application to the PDS program will be required once the applicant is accepted to the M.Ed. program. Transcript must reflect a minimum 3.0 GPA. All applicants must provide two references, including one who can attest to the applicant's work with school-age children. Applicant must submit an official GRE or MAT test score (GRE or MAT waived if applicant's cumulative GPA is 3.0 or higher or last 60 credits are a 3.5 or higher) and official Virginia qualifying score for the Praxis I Math only or SAT/ACT and the Virginia Communication and Literacy Assessment (VCLA).	Contact Graduate Admissions for deadline information	
Forensic Computing – post-baccalaureate certificate					Transcript must indicate proof of having earned a bachelor's degree. Applicant must also demonstrate knowledge of high school algebra.		
Forensic Psychology – M.A.	2		✓	GRE	Applicant must submit a personal statement, minimum 500 words, describing his/her background and motivation for entering the field of study.	Feb. 16: fall enrollment only	
Health Care Informatics – graduate certificate			✓		Transcript should indicate degree awarded with coursework or experience in Computer Science or Information Technology.		
Health Care Management – M.S. and dual degree programs with Business Administration and Information Technology		✓	✓	GMAT or GRE	Applicant must submit a personal statement, describing his/her background and motivation for entering the field.	July 16: fall enrollment Nov. 16: spring enrollment April 16: summer enrollment	
Health Information Technology – post-baccalaureate certificate					Applicant must hold a bachelor's degree and demonstrate knowledge or experience in information technology or health care management.		
Health Promotion Management – M.S.	2	✓	✓	GRE or MAT			
Human Resource Management – M.A.			✓	GMAT or GRE		July 16: fall enrollment Nov. 16: spring enrollment April 16: summer enrollment	
Human Resource Management – graduate certificate			✓				

PROGRAM	RECOMMENDATIONS	INTERVIEW	RÉSUMÉ	TEST SCORES	ADDITIONAL REQUIREMENTS	DEADLINE
Information Technology – M.S.	✓	✓		GMAT or GRE	Applicants must have a recent bachelor's degree in a computer-related field or a degree in another subject with a post-baccalaureate certificate in Information Technology or Computer Science, or equivalent industry certifications. Software Engineering track applicants must hold a bachelor's degree or post-baccalaureate certificate in Computer Science. Project Management and Technology Leadership track applicants are expected to have a minimum of two years of IT work experience.	July 16: fall enrollment Nov. 16: spring enrollment April 16: summer enrollment
Information Technology – graduate certificate			✓		Applicant must hold a recent bachelor's degree in a computer-related field or a bachelor's degree in another field with at least one year of work experience in information technology.	
Information Technology – post-baccalaureate certificate			✓		Transcript must indicate proof of having earned a bachelor's degree in a non-technology-related discipline or a bachelor's degree in a computer-related discipline that is more than 10 years old. Applicant must also demonstrate knowledge of high school algebra.	
IT Project Management and Technology Leadership – graduate certificate			✓			
Knowledge and Learning in Organizations – graduate certificate			✓			
Interior Design – M.A. (Track I)	2	✓	✓	GRE or evidence of passing the NCIDQ or NCARB	Transcript should reflect a professional degree in Interior Design or a related field. Applicant must also submit a letter, including a statement of personal goals. A portfolio of student or professional design work demonstrating creative ability and professional competence must be presented during the interview. Nondegree admission to this program is limited to interior design practitioners.	July 1: fall enrollment Oct. 1: spring enrollment March 1: summer enrollment
Interior Design – M.A. (Track II)	2		✓	GRE	Applicant must submit a letter, including a statement of personal goals. Additional admission requirements must be met following completion of prerequisite foundation coursework, including a portfolio review. Nondegree admission to this program is limited to interior design practitioners.	
Leadership – graduate certificate			✓		Applicant must have at least three years of managerial experience.	
Literature, Language, and the Humanities – M.A.	✓	✓			Transcript must reflect a minimum GPA of 3.0 with a major in a humanities discipline, such as English, History, Philosophy, Art History, or Comparative Religion, comprising at least 18 credits in the discipline. Applicant must also submit a sample 8- to 10-page critical paper. Preference will be given to applicants demonstrating intermediate proficiency in a second language as evidenced by either a transcript or credit on a standardized test, such as CLEP.	
Management – M.S.			✓	GMAT or GRE	Applicant must have at least three years of managerial experience and must submit an essay on a topic provided by the School of Business Administration.	July 16: fall enrollment Nov. 16: spring enrollment April 16: summer enrollment
Management Studies – graduate certificate			✓			
Nonprofit Management – graduate certificate			✓			
Nursing/Family Nurse Practitioner – M.S.N., post-master's certificate	2	✓	✓		<b>M.S.N.:</b> Transcript must reflect a minimum 3.0 GPA. Applicant must submit proof of current R.N. licensure and liability/malpractice insurance, as well as a 250- to 500-word essay indicating his/her motivation for seeking the degree and postgraduate plans. <b>Certificate:</b> Transcript must indicate proof of having earned an M.S.N. with a minimum 3.3 GPA. Applicant must also submit proof of current R.N. licensure.	Sept. 15 or Nov. 1: spring enrollment March 15 or May 1: summer or fall enrollment
Nursing – D.N.P.	2	✓	✓		Applicants entering with a B.S.N. as their highest credential must have a minimum 3.3 GPA, must maintain a 3.5 GPA, and must be eligible for graduation as an M.S.N. prior to enrolling in NU 700-level courses. Applicants entering with an M.S.N. must have a minimum graduate GPA of 3.5. Applicants must submit proof of current R.N. licensure, liability/malpractice insurance, APN certification, as well as a 250- to 500-word essay indicating their motivation for seeking the degree, their postgraduate plans, and an area of interest for the final project.	March 15 or May 1: fall enrollment only
Organization Development – graduate certificate			✓			
Pastoral and Spiritual Care, Pastoral Counseling – M.A.	2	✓	✓	GRE	Applicant must submit a personal statement, minimum 500 words, describing his/her background and motivation for entering the field of study.	Jan. 16 or May 3: fall or summer enrollment
Pastoral Counseling – post-master's certificate					Transcript must indicate proof of having earned a master's degree in Counseling.	
Physical Therapy – D.P.T.	Apply online at <a href="http://www.ptcas.org">www.ptcas.org</a> .					
Project Management – graduate certificate			✓		Applicant must have at least three years of managerial experience.	
School Counseling – M.A.	2	✓	✓	GRE	Applicant must submit a personal statement, minimum 500 words, describing his/her background and motivation for entering the field of study.	Jan. 16: summer enrollment only



**OFFICE OF GRADUATE ADMISSIONS**

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