

ONLINE LEARNING

ZOOM ETIQUETTE AND ON-CAMERA TIPS

Video chatting in a professional setting is a new experience for many students. Here are some tips to help you look (and feel) like the most impressive Zoomer in the room.

SETTING UP YOUR CAMERA

- Getting clear video is a lot like taking a good selfie - it's all about contrast. Light your face more brightly than the background to make it easier to see you.
- 10 minutes before your Zoom meeting, go into Zoom and see what you'll look like to others based on your camera angle.
 - Make sure the camera is showing your face (and not just your forehead or up your nose!).
- If you can't use video, upload a nice profile image of your face to your Zoom account. Give your classmates something to look at while you speak.



WHILE ZOOMING

- Hold your head high in the picture frame. It conveys confidence.
- Be yourself. Move physically and make facial expressions.
- Remember that when on-camera, other activities such as eating, drinking, shuffling papers, etc are extremely distracting (and sometimes unflattering).
- Microphones pick up ambient noise, so think about keeping your mic on mute until it's your time to talk.
- Keep your clothing PG and professional.
- Take note of what appears in your background and make sure whatever is behind you is appropriate for others to see.
- Have fun!

