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Do these rules apply to sexual harassment and interpersonal misconduct?
Due to the very personal and private nature of a sexual assault investigation, the University acknowledges the need for special procedures and policies to investigate and resolve such complaints. Information regarding sanctions from a finding of sexual assault or interpersonal misconduct may be found at www.marymount.edu/TitleIX.

Marymount University is committed to the development of a safe and healthy educational environment. As a community, it is imperative that we work together and report concerns for the safety and welfare of students. The University recognizes that possible consequences within the conduct system may deter students from promptly reporting alcohol- and drug-related medical concerns to those in a position to assist. The “Saints Act” policy is designed to encourage reporting and minimize any hesitation a student may have to obtain help for himself, herself, a fellow student, friend or any individual in need.

Students who are concerned that they or other students require medical attention due to alcohol or drug abuse should always seek appropriate assistance from Campus Safety, the Student Health Center, Office of Campus and Residential Services, or other local emergency services.

In most cases, the University will defer conduct charges for both the individual requiring assistance and those present at the time. This is provided that individuals call for help, are cooperative, and are not involved with significant criminal acts or dangers to the campus community. Individuals utilizing this policy may be required to attend meetings with administrators and educational programs.

For more information about student conduct at Marymount University, please visit www.marymount.edu/student-conduct
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I received a letter from the Office of Student Conduct & Academic Integrity. What should I do next?
A letter from the Office of Student Conduct & Academic Integrity will detail the appropriate resolution for an alleged violation. Potential resolutions include a non-conduct meeting with administrators, restorative justice, mediation, administrative hearings, and Student Conduct Board Hearings.

Preparation depends on the type of meeting. Students should review the procedures in the Student Conduct Code.

Prior to a hearing, students may want to review the report, collect evidence, or identify witnesses.

If I have questions about the conduct process, where should I go?
Please contact the Office of Student Conduct & Academic Integrity. Other resources include the Division of Student Affairs and Office of Campus and Residential Services staff.

I would like to view a copy of the incident report prior to my hearing. How do I accomplish that?
Documentary information, such as incident reports, may be reviewed in person by scheduling an appointment with the Office of Student Conduct & Academic Integrity.

I want to bring a witness to my conduct hearing. How do I do that?
Students/respondents are permitted to present witnesses during hearings. Complainants and respondents are responsible for ensuring witnesses are aware of the time and date of the meeting.

If a witness cannot appear in person, s/he may submit a written statement. In order to verify the identity of the witness, witness statements must be sent from the witnesses’ Marymount University email, personally submitted after verification of identity of the witness by the Office of Student Conduct & Academic Integrity, or acknowledged before a notary public and submitted to the Office of Student Conduct & Academic Integrity.

Am I permitted to have an Advisor at my conduct hearing?
Student complainants and respondents are permitted to have an Advisor present during their hearing. “Advisor” means any current University faculty, staff, or student. Parents, family members, legal counsel or agents of legal counsel, alumni and those persons who have no affiliation with the University are expressly excluded from the definition of “Advisor” and cannot serve in that capacity. Current faculty or staff cannot act as an Advisor to their own family members. For additional details, please refer to the Student Community Conduct Code.

What is the purpose of a conduct hearing?
Most hearings are administrative hearings. This means that the student meets with one or two hearing officers to discuss the case rather than a formal board or panel. Student may still present evidence and ask witnesses to attend, but the process is more conversational and less formal. Administrative hearings are designed to:

1. educate the student about the values and expectations of the University,
2. determine if a student is responsible for a violation of policy and any appropriate sanctions,
3. identify the impact of the student’s actions and how to address that impact.

Student Conduct Board hearings follow a more formal procedure. Both procedures are outlined in the Student Community Conduct Code.

What should I do when I receive my decision letter from the conduct office?
If you are found responsible for violating the Community Conduct Code, complete the sanctions as outlined in your letter.

Students/respondents and complainants may petition for a review of a decision or sanction(s) within three (3) business days after issuance of a written decision letter. All requests for appellate review must be in writing and delivered to the appointed administrator as indicated in the decision letter.

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What is retaliation?
Retaliation is any act or attempt to take adverse action or seek retribution against any individual or group of individuals involved in the investigation and/or resolution of a report of misconduct. Retaliation can take many forms. Actions are considered retaliatory if they are in response to a good faith disclosure of real or perceived misconduct and the actions have a materially adverse effect on the working, academic or University-controlled living environment of an employee or student or if the faculty, employee, or student can no longer effectively carry out his or her University responsibilities. Any individual, or group of individuals, including a complainant or respondent, can engage in retaliation and will be held accountable under the Student Community Conduct Code.

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What are possible sanctions?
Status Sanctions include: warning, final warning, disciplinary probation, suspension, or expulsion. Educational and restorative sanctions include, but are not limited to, attendance at or creation of educational programs, university/community service requirements, research projects or restitution. Restrictive sanctions include, but are not limited to, restricting guest privileges, contact with another student or access to buildings. Additional or alternate sanctions may be created and designed as deemed appropriate to the offense, with the approval of the Chief Conduct Officer, or designee.
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