



CONFIDENTIAL

Spring 2019

Student & ID: NAME	NUMBER
Residence: Resident or Commuter	Major/Program:
Phone:	Email: @marymount.edu

STUDENT- To contribute to my own academic success, I have agreed to...

- ✓ Communicate my academic needs and concerns to my instructors, throughout the semester.
- ✓ Utilize applicable campus resources and supports (academic advisor, Counseling Center, CTL tutors, etc.).
- ✓ Discuss my accommodations with my instructors and give them a Faculty Contact Sheet/FCS*.

**Student must initiate their use of course accommodations every semester, by meeting with each instructor to: (1) review the current FCS, and (2) sign PAGE 2 (the "Faculty-Student SIGNATURE Page", also available online).*

INSTRUCTOR - The following accommodations have been identified for this student:

- **Extra time (1.5) and separate, distraction-reduced, space to take timed, in-class assessments/exams** (tests, quizzes, etc.).
 - Students must schedule testing appointment by completing online test request form found at: <http://tinyurl.com/gpx7hd5> at least 5 days before the exam date.
- **Allowed brief unscheduled breaks during class and in-class assessments** (tests, quizzes, exams). Student is responsible for obtaining missed content, but should not be excessively penalized.

INSTRUCTOR - The following recommended supports have been identified for this student:

- **Use of Tutoring Services** found within the CTL.

This document was prepared by Marymount University's Office of Student Access Services (SAS), in consultation with the above named student, and in accordance with the Rehabilitation Act Sect. 504 and the Americans with Disabilities Amendments Act. The listed accommodations are intended to reduce disability-related barriers and equalize access to MU programs and services, in a reasonable manner. By definition, accommodations should not alter essential elements of a program, place other students at a disadvantage, or create undue institutional burden. Since accommodations are not applied retroactively, the coordination of accommodations must be initiated by the student well ahead of time. -- To ensure continued legal compliance, any questions or concerns regarding this document should be brought to the attention of the **SAS Office: 703-284-1538, access@marymount.edu.**

Student's Signature

Date

Student Access Services Signature

Date