WHAT IS PEER TUTORING?
- Peer tutoring is a FREE Service for Marymount undergraduate and graduate students.
- Tutors are available for specific course content areas AND for general writing help.

WHO ARE PEER TUTORS?
- The Peer Tutor position is an on-campus job comparable to a student leadership position.
- Students are identified and recommended by faculty. They are then trained and supervised by CTL staff.

INSTRUCTING STUDENTS TO MAKE APPOINTMENTS
Students can make appointment with tutors or writing consultants:
1) Through their Starfish account;
2) By walking into the CTL (Rowley G105) and using the computer kiosk; or by
3) Emailing tutorbiz@marymount.edu for assistance.

You can follow their progress in the outcome notes available in Starfish.

DID MY STUDENT GO TO TUTORING AFTER I SUGGESTED IT?
To find out if a student you referred for tutoring actually showed up, go to their Starfish folder and look in the Notes section. You should see either a note from the tutor or a notification if the student no-showed or canceled.

MY STUDENT SAID, “NO ONE WILL HELP ME AT THE CTL.” WHAT’S GOING ON?
Please let us know (tutorbiz@marymount.edu) if you hear from disgruntled students. We don’t have content tutors for every class, but we can often help students find the specific resources they need. Our writing consultants serve all undergraduate and graduate courses as skilled readers. Although we offer appointments 7 days a week, which service is available when depends on the shifts of individual tutors.

MORE QUESTIONS?
To talk about what content tutors and writing consultants can do for you and your students, as well as supplemental instruction (SI), please contact the Center for Teaching and Learning (703-284-1538) or email tutorbiz@marymount.edu.

How can I use tutors in my class?

When we’re available:
Monday-Thursday 9am to 7pm
Friday 9am to 5pm
hours subject to change

Weekend hours are set by student tutors via Starfish.

How to contact us:
Rowley G105
703-284-1538
CAN TUTORS SUPPLEMENT REGULAR CLASSROOM TEACHING?

Many professors use tutors to supplement classroom teaching. The goals, duration and format of “supplemental instruction” (SI) is flexible, allowing you to work with the CTL in designing an approach that fits your learning objectives.

For example, you may decide to have tutors:

- Run weekly review sessions with your students;
- Conduct reviews before major exams;
- Administer practice exams;
- Work through supplemental homework with students.

Unfortunately, tutoring is too often associated with “remedial learning.” This should not be the case. If you feel that some students would benefit from more challenging “supplemental” material, SI can help you solve the problems associated with mixed-level classrooms.

ABSOLUTELY! Tutors and consultants are the CTL’s best ambassadors.

Many professors invite tutors during the first couple of weeks to introduce the concept of tutoring and explain how to make Starfish appointments.

- Consider inviting tutors back as the semester heats up.
- Have a content tutor drop by the week before mid-terms.
- Invite a writing consultant to join the class when you introduce a writing assignment or need an extra supervisor during peer review.

You can arrange these visits by contacting the Center for Teaching and Learning (703-284-1538) or tutorbiz@marymount.edu.

SUPPLEMENTAL INSTRUCTION (SI)

• Consider incorporating visits for writing consultations into your writing prompt and grading rubrics. Starfish allows you to follow the outcome notes from each consultation.

• If you are considering adding more writing assignments into your syllabus, drop by the center to discuss approaches and ideas with the center’s writing specialist.

• Schedule a focused workshop for particular stages of the writing process:
  - Brainstorming and topic selection
  - Finding a point of view (thesis)
  - Organization and development
  - Grammar, punctuation and style