

Office of Student Access Services (SAS)

Faculty Contact Sheet /FCS

CONFIDENTIAL

Fall 2020

| Student & ID: Student Name ID ### | #### |
|-----------------------------------|------------------------------|
| Residence: commuter / resident | Major/Program: |
| Phone: ###-##### | Email: abc####@marymount.edu |

STUDENT- To contribute to my own academic success, I have agreed to...

- ✓ Communicate my academic needs and concerns to my instructors, throughout the semester.
- ✓ Utilize applicable campus resources and supports (academic advisor, Counseling Center, CTL tutors, etc.).
- ✓ Discuss my accommodations with my instructors and give them a Faculty Contact Sheet/FCS*.

*Student must initiate their use of course accommodations every semester, by meeting with each instructor to: (1) review the current FCS, and (2) sign PAGE 2 (the "Faculty-Student SIGNATURE Page", also available online).

INSTRUCTOR - The following *accommodations* have been identified for this student:

- Allowed use of a calculator for mathematical computations when basic calculation skills are not being assessed.
- **Ability to photograph** notes and images on classroom display boards.

INSTRUCTOR - The following recommended *supports* have been identified for this student:

- Use of Tutoring Services provided through the Student Academic Hub.
- Use of Academic Coaching provided through the Student Academic Hub.
- Use of Writing Consultant provided through the Student Academic Hub.

Student Access Services Representative

This document was prepared by Marymount University's Office of Student Access Services (SAS), in consultation with the above named student, and in accordance with the Rehabilitation Act Sect. 504 and the Americans with Disabilities Amendments Act. The listed accommodations are intended to reduce disability-related barriers and equalize access to MU programs and services, in a reasonable manner. By definition, accommodations should not alter essential elements of a program, place other students at a disadvantage, or create undue institutional burden. Since accommodations are not applied retroactively, the coordination of accommodations must be initiated by the student well ahead of time. -- To ensure continued legal compliance, any questions or concerns regarding this document should be brought to the attention of the SAS Office: 703-284-1538, access@marymount.edu.

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Date