Pursuant with the Americans with Disabilities Amendments Act (ADA), the Rehabilitation Act of 1973, and other applicable federal laws, including the Fair Housing Act, Marymount University provides reasonable housing accommodations to students with documented disabilities who have registered with the office of Student Access Services (SAS).

Please be advised that this form may only be used for the purpose of requesting special housing accommodations, based on a documented disability or chronic medical condition. Special housing accommodations are only granted to students for whom no other accommodation is deemed reasonable, and only if it is available. Due to limited campus housing, it may not be possible to provide the specific accommodation that the student is requesting. Students who are requesting housing accommodations (due to a disability) must also apply for regular housing through Marymount’s Office of Campus and Residential Services (OCRS).

Instructions for Students:
[1] Complete this form and include a narrative (written by you, the student) in the box below or as an attachment. The narrative should describe the nature of your disability, your specific housing accommodation needs, and the rationale behind your request. Some requests may require additional documentation, at the University’s discretion.

[2] Submit supporting medical documentation from a licensed, qualified healthcare practitioner (physician, psychologist, etc.), specifically stating: the credentials of the practitioner, the student’s specific diagnosis, and the resulting functional limitations as they relate to Marymount’s community living environment. The documentation must justify why this specific housing accommodation is necessary for the student to fully participate in University housing.

[3] Send all materials to Student Access Services (SAS), and contact the Director of SAS, to discuss and formally submit your request. If approved, SAS will inform the Office of Campus and Residential Services (OCRS) of your accommodations and OCRS will make the housing assignment or re-assignment, as appropriate.

*NOTE: OCRS procedures and deadlines for housing assignments and room selections are unrelated to this housing accommodation approval process. Students will still need to make sure that they have completed the necessary steps to get on the OCRS list of students who need campus housing.

Name: ___________________________ Phone: (_________) -

MU ID #: ___________________________ Email: ___________________________

Student Narrative (must include diagnosis, specific request, and rationale):

Signature* ___________________________ Date ___________________________

*By signing this form, you understand that all appropriate documentation must be submitted to the Office of Student Access Services, in a timely manner in order for requests to be considered. You also understand that this form and supporting documents may be shared with designated staff in the Office of Campus and Residential Services. Marymount will make every reasonable effort to provide appropriate accommodations, and adheres to the ADA (Americans with Disabilities Amendments Act) and Section 504 of the National Rehabilitation Act of 1973.