Marymount University Commencement 2017
Seating Accommodations Request Form

☐ Graduate Ceremony Saturday May 20th DAR Constitution Hall 3pm
☐ Undergraduate Ceremony Sunday May 21st DAR Constitution Hall 3pm
☐ Other MU Commencement Event (please specify) __________________________

Name of Graduate: ____________________________________________ MU ID# _____________
Program / Major: ____________________________________________ Degree (ex. BA, MS) ______
Student Phone #: ___________________________ Alternate Phone #: ______________________

Describe the requested accommodation: ex., Wheelchair access, near an exit, sign language interpreter):
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
Total number of guests needing this accommodation: _____
Name of guest(s) needing this accommodation: ________________________
__________________________________________________________________________________
__________________________________________________________________________________
Best Contact phone # on event day: _____________________________
Best Email contact on event day: _____________________________
List names of no more than TWO people who will be sitting with the accommodated guest(s):
_________________________________________ _______________________________
_________________________________________ _______________________________

Form Instructions:
(1) Submit this form by fax 703-284-6458 or email to access@marymount.edu.
(2) On event day, accommodated guest(s) should show their tickets at the door, then proceed to the “Accessible Seating Check-in” table. A Marymount usher will escort them to their seats.

A separate Seating Accommodation form is required for each event by April 28th, 2017 in order to fulfil requests. Accommodated seating cannot be guaranteed for last minute requests or late arrivals.

Check Marymount’s Commencement website for all graduation logistics and general event information.